

KIDS PARTY CHECKLIST

6 WEEKS TO 1 MONTH BEFORE

- ✓ MAKE YOUR GUEST LIST WITH YOUR LITTLE ONE
SEND OUT A 'SAVE THE DATE' TEXT
- DECIDE ON YOUR THEME
- SELECT A LOCATION AND BOOK IF YOU NEED TO
- DECIDE ON A BUDGET
- BOOK YOUR ENTERTAINMENT.

3 WEEKS BEFORE

- MAKE OR BUY, WRITE AND SEND YOUR INVITATIONS
- START THINKING ABOUT WHAT DECORATIONS YOU NEED
- ASK FRIENDS AND FAMILY TO BE PARTY HELPERS
- ORDER YOUR BIRTHDAY CAKE IF HAVING IT MADE

2 WEEKS BEFORE

- ORDER ANY RENTAL ITEMS
- MAKE/BUY YOUR GOODY BAGS
- PLAN YOUR PARTY ACTIVITIES
- MAKE OR BUY YOUR DECORATIONS.

1 WEEK BEFORE

- PLAN /ORDER YOUR FOOD
- CHOOSE YOUR PARTY MUSIC!
- MAKE SURE YOU HAVE EVERYTHING YOU NEED TO PRE-ORDER FOR THE BIG DAY!
- CONFIRM YOUR ENTERTAINMENT BOOKING
- MAKE NAME TAGS
- GET ANY PARTY-GAME PRIZES READY

THE DAY BEFORE

- CONFIRM ANY DELIVERY TIMES
- GET YOUR PARTY CLOTHES READY!
- MAKE OR COLLECT YOUR CAKE
- GET YOUR DECORATIONS & LIGHTS OUT AND READY!

BIG PARTY DAY!

- PUT UP YOUR DECORATIONS AND BALLOONS
- SET UP YOUR TABLES WITH NAPKINS, PLATES AND CUPS
- LAY OUT ADULT DRINKS
- FIND A PLACE FOR COATS & BAGS
- GET YOUR PARTY BAGS READY
- GET YOUR CAKE AND CANDLES READY
- GET A FIRST AID KIT TO HAND

PARTY TIME

- TURN UP THAT PARTY PLAYLIST!
- GET READY TO HAVE FUN!

YOU CAN BOOK CHILDREN'S ENTERTAINERS NEAR YOU, AS WELL AS ANY TYPE OF PARTY HIRE - FROM CHOCOLATE FOUNTAINS TO SOFT PLAY EQUIPMENT AT ENTERTAINERSWORLDWIDE.COM.

CAN'T SEE WHAT YOU'RE LOOKING FOR ON THE WEBSITE? NO PROBLEM! JUST FILL IN THE REQUEST FORM ON AND WE'LL FIND IT FOR YOU.